



Erasmus+ Programme Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme ¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2024/2025]	[2024]
End of validity	[2027/2028]	[2027]

* One of the two options should be selected.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Yildiz Technical University Faculty of Political Sciences	TR ISTANBUL07	Institutional : Murat Turhan (<i>Institutional Erasmus Coordinator</i>) Tel : +90 212 328 3939 Email : erasmus@yildiz.edu.tr Departmental : Res. Assist. Yetkin Başkavak Tel : +90 212 328 6878 Email : baskavak@yildiz.edu.tr Res. Assist. Elif BALI KURTARIR Tel : +90 212 328 6878 Email : ebali@yildiz.edu.tr	https://www.bologna.yildiz.edu.tr/index.php?r=program/bachelor
UNIVERSITY OF PISA Department of Political Science	I PISA01	Coordinatore di Area per l'Internazionalizzazione : Francesco Tamburini E-mail international@sp.unipi.it	https://www.sp.unipi.it/it/internazionalizzazione/erasmus-per-gli-studenti-delluniversita-di-pisa/

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Sede Ufficio Rapporti internazionali – Via Serafini, 3 – 56126 Pisa Vice International Coordinator Prof. Simone Paoli international@sp.unipi.it Administration contact person Dott.ssa Chiara Memmola E-mail international@sp.unipi.it	
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B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than October in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]
TR ISTANBUL07	I PISA01	312	Political Sciences		1 st , 2 nd , 3 rd	2	10
I PISA01	TR ISTANBUL07	312	Political Sciences		1 st , 2 nd , 3 rd	2	10

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional) *	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR ISTANBU07	I PISA01	312	Political Science	1	5	1	5
I PISA01	TR ISTANBU07	312	Political Sciences	1	5	1	5

[* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	I PISA01	Turkish	English	B1	B2
I PISA01	TR ISTANBUL07	Italian		B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	30 th April	30 th September
I PISA01	1 st June	31 st October

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	30 th June	30 th November
I PISA01	30 th June	15 th November

Application procedure for incoming students

Receiving institution	Contact details (email, phone)	Website for information

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		
TR ISTANBU07	Asena Dođru Email: incoming@yildiz.edu.tr	https://erasmus.yildiz.edu.tr/page/Erasmus--Europe/How-to-Apply/822
I PISA01	Chiara Memmola E-mail: chiara.memmola@unipi.it ; international@sp.unipi.it Sede Ufficio Rapporti internazionali – Via Serafini, 3 – 56126 Pisa	https://www.sp.unipi.it/it/internazionalizzazione/erasmus-per-gli-studenti-delluniversita-di-pisa/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR ISTANBU07	No additional requirements		
I PISA01	No additional requirements for BA students taking part in the exchange		

The receiving institution will send its decision within [two] weeks, and no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr		
I Pisa01	International@unipi.it		https://www.unipi.it/index.php/welcome-and-support

	Available support services for people with:	Description of support services (optional)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr		
I PISA01	International@unipi.it		https://www.unipi.it/index.php/welcome-and-support

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F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	https://erasmus.yildiz.edu.tr/page/16/Accommodation/474
I PISA01	International@unipi.it	https://www.sp.unipi.it/it/internazionalizzazione/erasmus-per-gli-studenti-delluniversita-di-pisa/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	https://erasmus.yildiz.edu.tr/page/16/Visa-and-Residence-Permit/472
I PISA01	International@unipi.it	https://www.sp.unipi.it/it/internazionalizzazione/erasmus-per-gli-studenti-delluniversita-di-pisa/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

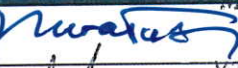

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBUL07	incoming@yildiz.edu.tr	https://erasmus.yildiz.edu.tr/page/16/Health-Insurance/473
I PISA01		https://www.unipi.it/index.php/welcome-and-support

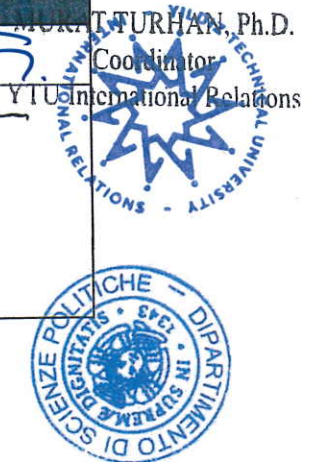
A Transcript of Records will be issued by the receiving institution no later than [five] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR ISTANBUL07		31.01.2024	
I Pisa01	Prof. Francesco Tamburini Coordinatore di Area per l'Internazionalizzazione : E-mail international@sp.unipi.it Tel. +39 050 2212452 Sede Ufficio Rapporti internazionali – Via Serafini, 3 – 56126 Pisa	8/01/2024	



⁵ Scanned signatures are accepted